



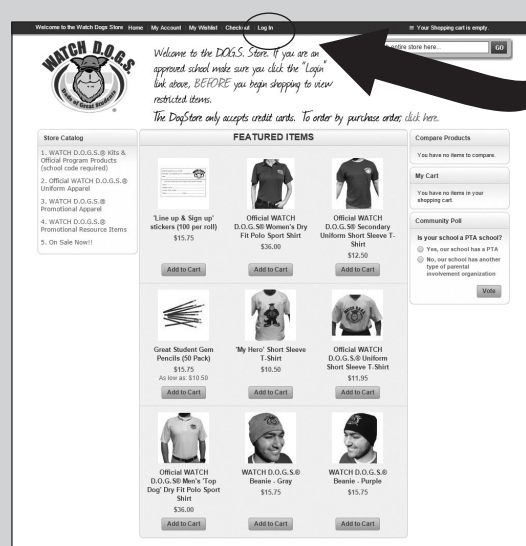
# FOR SCHOOLS

## Ordering from the Dogstore

A step-by-step "How to Guide" for placing orders for Approved Schools on the Dogstore

The WATCH D.O.G.S.® Dogstore has a wide selection of Uniform Apparel and fun Promotional Apparel as well as restricted program products such as Replenish Packs, Dog Tags and a Master Calendar!

To place an order for your school on the Dogstore, please go to <http://www.fathers.com/dogstore>.



Landing page

- ✓ Before placing an order, you'll need to "Log In" to the Dogstore. At the top of the website, click "Log In." (See **Landing page**.)
- ✓ Enter your school code and password, and click "Submit."  
*If you don't know your school code and password, call 888.540.3647 to speak to a WATCH D.O.G.S.® Program Developer and we will assist you.*
- ✓ Before proceeding with your order, verify your Billing Address by clicking, "Manage Addresses." (See **Account set up page**.)  
*\*\*Note your billing address must match the address of the Credit Card or PayPal account you'll be paying with. If you need to change your school's billing address, please do so at this time and click "Save Address." The Dogstore can ship only to the school's physical street address which can't be changed.*
- ✓ Proceed to browse the Dogstore by clicking on the WATCH D.O.G.S.® logo in the upper left hand corner.
- ✓ Select the item or items you want to purchase and click "Add to Cart."

Don't forget to purchase WATCH D.O.G.S.® promotional items and t-shirts! To do so, click "Continue Shopping."



Account set up page

- ✓ Once you have finished making your selections, click "Proceed to Checkout." Verify your billing and shipping addresses and click "Continue."
- ✓ Select your shipping method and click "Continue."
- ✓ Select your payment method, Credit Card, PayPal, or Invoice and click "Continue." (See **Payment page**.)
- ✓ Enter your payment information, follow instructions the Dogstore will give you, and click "Continue."
- ✓ Review your order. If everything is correct click "Place Order."



Payment page

## Thank you for placing an order on the Dogstore!

100% of the proceeds from all orders are reinvested back into the National WATCH D.O.G.S.® program so that we can continue to reach, train, equip and support schools across the country as they adopt this amazing one-of-a-kind program.

## REMINDER

Each WATCH D.O.G.S.® school had their official school account set up when they purchased their Startup kit. If you are a school official purchasing WATCH D.O.G.S.® materials, please share your unique school code and password with authorized purchasers only to access your official school account and place future orders.

Please call the WATCH D.O.G.S.® office at 888.540.DOGS (3647) if you have any questions.